

Recertifications

Per the Health Resources & Services Administration (HRSA) guidelines, clients must recertify every six months (6-month & annual recertification) to maintain eligibility for services. As the Virginia Medication Assistance Program (VA MAP) transitions to a new data system, Provide, VA MAP wants to ensure all client eligibility is current. Clients without a current eligibility date will receive notification to complete a full eligibility assessment (i.e. recertification) using the Provide web portal (vacare.providecm.net). Self-attestations will not be accepted in this eligibility initiative. As always, case managers, providers or other helpful individuals can assist clients in completing the assessments.

VA MAP is sending reminder letters to clients based on a monthly distribution schedule over the next six months. Letters will provide a due date for the clients to submit their eligibility documents to the program. Clients will be removed from the VA MAP list of eligible clients and will not be able to use VA MAP services if their documents are not received by the due date.

Subrecipients can obtain a list of their clients that need recertifications completed for each month. Please follow the process used during the Special Enrollment Period (SEP) and submit your agency's client list through the Cerberus (SFTP) folders. The VA MAP data manager will match your list to the monthly recertification master list and provide the results through the Cerberus folders.

VA MAP requests that case managers and providers do not submit recertifications for clients already known to not be utilizing VA MAP services. These clients do not need to recertify; their needless recertifications will strain the processing time and may negatively affect clients that truly need assistance from VA MAP.

Also, do not submit recertifications early for clients. Recertifications submitted more than 30 days before the VA MAP due date will not be counted as their official recertification.

A template of the standard client letter used in this initiative is on the VA MAP website (www.vdh.virginia.gov/disease-prevention/vamap/) under Recent Announcements. An estimated mailing schedule is listed below. Please call the VA MAP Call Center (855-362-0658) if you have questions about the process. Join us for the VA MAP quarterly call on October 15, during which recertifications will be discussed. Thank you for your collaboration to ensure that Ryan White is the payer of last resort and that VA MAP is compliant with legislative requirements for client eligibility.

VA MAP Recertification Months	Estimated Mailing Dates	Recertification Due Date
March/September	Sept 8-9	Oct 11
April/October	Sept 23-24	Oct 31
May/November	Oct 25-26	Nov 30
June/December	Nov 22-23	Dec 31
January/July	Dec 21-22	Jan 31
February/August	Jan 20-21	Feb 28